Agenda for GPSC Executive Board Meeting 2015-2016

November 19, 2015, 6:00-8:00pm
GPSC Offices, Student Union, 3rd Floor, Room 323
Healthy Campus

I. Call to Order
   At 6:10
   Attendance: Jasmine Sears, Sarah Netherton, Jared Brock, Juhyung Sun, Maria Khorosheva, Joy Veluz

II. Approval of Agenda
   Vote: 6 for, 0 opposed, 0 abstain.

IV. Approval of candidates for UA Student Regent – Sarah Netherton
   Vote: 6 for, 0 opposed, 0 abstain.

V. Approval of Minutes from November 5, 2015
   Vote: 6 for, 0 opposed, 0 abstain.

VI. Old Business & Ongoing Business
   a. Open Meeting Laws
      i. S. Netherton: We are required to follow open meeting laws as part of the university policies.
         1. Janice told me this.
         2. I told her I need proof that we are required to follow them.
      ii. J. Sears: If we are required to follow the open meeting laws, we would need to do the meeting minutes within 3 business days.

VII. New Business – Updates, Introduction to new topics
   a. Committee updates:
      i. Policy & Health/Wellness – Sarah Netherton
         1. S. Netherton: For the Policy committee, we need to hire an organizer.
         i. We will pay a stipend to have someone do student engagement.
      ii. MACC – Juhyung Sun
         1. J. Sun: Have done a MACC skype with 2 MACC people.
            i. We are planning to order UofA themed sunscreen packets, keychains, reusable bags, chip clips, cacti shaped stress balls, magnets.
            ii. This is in collaboration with Kevin.
            iii. This is relatively cheap, under $3, we can also do mugs.
         2. J. Veluz: No cacti shaped stress balls.
         3. J. Sears: The mugs can be $1, but I have no idea about printing costs.
         4. J. Sun: There is also an idea of bottle openers.
         5. S. Netherton: I have a hard time defending our happy hour in front of administration.
         6. J. Veluz: The event is held in accordance with our by-laws and constitution.
         7. J. Sun: Yes, we are not hosting the happy hour, we are just having the event.
            i. The MACC budget is $1000
            ii. We have $100-$200 dollars of things to buy.
         8. S. Netherton: I want to get GPSC pens, lets order 100 at the same time.
         9. J. Sears: Where would we use them at?
        10. S. Netherton: We have a few opportunities, such as finals survival week.
        11. J. Sun: We can work on something for the grants program, such as flowcharts or a description pdf.
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11. J. Sears: Joni gets the final reports about the grants.
   i. You can see the report and decide if you want to have a photo of the winner.
   ii. We can ask for a photo after we get the final report from the person.

12. J. Sun: We need to set up a line of communication with Joni and Cameron.

i. Jasmine Sears – REAP
   1. J. Sears: There are some changing criteria in the REAP evaluation.

ii. Appropriations – Jared Brock
    1. J. Brock: There was another committee meeting without me.

iii. Governing Docs – Mariia Khorosheva
     1. M. Khorosheva: I am trying to set up an anti-sexual assault presentation meeting with OASIS and people from the general GPSC council.
        i. I have sent out a doodle poll to schedule a meeting.
        ii. I met with our College Assistant Dean and she wants us to do something to help the veterans at the UofA.

iv. Social – Joy Veluz
    1. J. Veluz: There is a Social on Saturday at Tucson Games and Gadgets.
       i. There is a pub crawl on December 11th.
       ii. I couldn’t get it to happen on November 20th due to communication issues.
       iii. There will be no happy hour on that day.
       iv. We are creating a tentative schedule for next semester.
       v. I hope our budget is enough to sustain everything we want to do.

13. J. Sun: The budget is large enough.

2. S. Netherton: The budget is large enough.

3. J. Veluz: Patrick is donating beverages to people who come.
   i. There is one appetizer per person.
   ii. We will now do the appetizers during happy hour buffet style.

VIII. New Business – Action Items

a. ReaP for College of Humanities – Jasmine Sears
   i. J. Sears: Most people in COH don’t need supplies, they mostly need reference books.
      1. This is great if commonly used books begin to be part of the lendable section.
      2. We can fund a small library for checking them out.
      3. This is not a research grant, but we do have some extra money in the budget.
   ii. S. Netherton: What about using club funding?
   iii. J. Sears: Why do we want to jump through extra hoops?
      1. This could be funding on a one-time basis.
      2. The law school and many other schools have their own library.
      3. The COH will then be responsible to maintain the upkeep of its library.
      4. The list of comp exam books is attached to Joni’s email.

iv. J. Veluz: Other departments will want a library too.

v. J. Sun: The COH has no access to GPSC grants, and no significant book update cycles.
    1. Other colleges need more frequent book updates.

vi. S. Netherton: How much money would it be?
    1. How many copies of each book do they need?
    2. Do they have a study space in the college?
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vii. M. Khorosheva: I think they can easily find a storage space for books.

viii. J. Sears: Maybe everyone can email me your concerns, and I will forward your questions to COH.
   1. A comprehensive Exam usually takes 2 weeks, so even one book copy would go a long ways.

ix. J. Sun: We could define the criteria to make it work.

b. EB Travel Grants – Jasmine Sears
   i. J. Sears: We need to have specific requirements.
      1. Is it using one travel grant per year? Or using all the $750 dollars?
   ii. S. Netherton: People who get this travel grant also need to judge general travel grant submissions at least once a year.
   iii. J. Sears: Cameron wants us to be on hold, as a back up, not sign up specifically to be judges.
   iv. S. Netherton: If the travel is less than $250 dollars, we will fund it in addition to other ones for the full $750.
   v. J. Sun: We can do the EB travel Grants the same way as the usual travel grants, or not as SSF money.
   vi. J. Sears: How much can we bend?
      1. Are things flexible or set in stone?
      2. How much can we spend per diem?
      3. Do we need all the receipts or just an explanation of our spendings?
   vii. S. Netherton: The $750 does not automatically go through the travel grant system.
      1. What are the grant rules and what are the office rules?
      2. We haven’t done this before and we need to set the rules.
      3. Do we follow travel grant policies or fellow them with several exceptions?

c. Showcase category descriptions – Sarah Netherton

d. Separate VP roles for 2016-2017 – Sarah Netherton
   i. S. Netherton: We will write up two VP roles for next academic year.
      1. We have enough money for 2 GA positions.
      2. I am currently extra hours, working 40 hours a week.
      3. We need an HR person and a PR person.
      4. This would give us room to grow.
      5. The extra work the previous president did is admirable, but this is not sustainable.
      6. ASUA has two VPs.
   ii. J. Sears: Can you look at the current admin position description and include it into one of the VP’s job descriptions?
   iii. J. Sun: With a GA position, a vice presidents hours would be doubled and they would be able to meet with all the reps.
   iv. J. Brock: We need a reasonable timeframe for this to be implemented this year.
   v. S. Netherton: We will try to have this in Gov. Docs by winter break.
      1. We will have the job descriptions by end of January.
      2. We want to have the GPSC elections simultaneously as ASUA has theirs.
      3. A GPSC Assistant director position does not exist right now, but we want to have it.
      4. It will be similar to Cody’s position and allow for a better work flow.
   vi. J. Brock: By Nov 30 we should have an org chart with the overall idea of the new positions and a description of their responsibilities.
   vii. S. Netherton: Ok, sounds good.

e. Community organizer and navigator positions – Sarah Netherton
   i. S. Netherton: We will be hiring a community organizer to engage with students.
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1. I am proposing to try to hire them in the Spring.
2. This is a good year to experiment what impact we have through the positions.
3. We will post the positions as soon as possible.
4. We will also hire staff for spring to develop a resource binder about things like food and medical info on campus.
5. In this way, we will have resources that students can go to for help.
6. The community resource person will be a stipend position.

f. Agenda Items for next GPSC EB Meeting – Sarah Netherton

g. Agenda Items for next GPSC GC Meeting - Jasmine Sears

IX. Roundtable – time permitting

   i. S. Netherton: Krista Millay can come to our meeting on November 30th, or next semester.
      1. Stuart has stepped down as workshop coordinator.

X. Adjourn

At 8:00 pm